

MIZORAM COLLEGE OF NURSING
FALKAWN, MIZORAM

CURRICULUM COMMITTEE MEETING MINUTE

Date: 5th July, 2022 at 1pm
Venue: Library.

Members present:

1. Mrs. Lalchhanhimi
2. Ms. Helen Lalthianghlimi Sailo.
3. Ms. Lalhriatpuii Varte
4. Ms. Zulvelin VL Rosangi Reia
5. Ms. Laldingliani Sailo
6. Ms. Lalfakawmi
7. Mrs. Florence Lalthanzuali
8. Ms. C. Laldinthari
9. Mrs. Malsawmdawngkimi
10. Mrs. Lalremruati Hnamte
11. Mrs. Lalremmawii Ralte
12. Mrs. Zosangliani
13. Ms. Lalhruaitluangi Pachuau
14. Ms. Vanlaldingchhuaki
15. Ms. Lalrinchhani Kawlai
16. Ms. Eaudi Pachuau
17. Ms. Vida Lalrinchhani

Agenda:

1. Subject allocation for 2022-2023 session.
2. Allocation of Class Coordinators.
3. Allocation of i/c for practical exam remuneration.
4. Allocation of MZU practical exam internal examiners.
5. Academic award & Proficiency award criteria for new semester.
6. New procedure record book.
7. Curriculum related feedback report
8. AOB.

Agenda 1: Subject allocation for 2022-2023 academic session.

The subject allocation for the upcoming academic session was deliberated as follows:

Year / Semester	Subject	Faculty
I & II Sem	Communicative English	Zulvelin VL Rosangi Reia with Guest Lecturer
	Applied Anatomy	Zosangliani
	Applied Physiology	Vanlaldingchhuaki
	Applied Sociology	C. Laldinthari with Guest Lecturer
	Applied Psychology	Lalremruati Hnamte with Guest Lecturer
	Nursing Foundation I & II	Zulvelin VL Rosangi Reia C. Laldinthari Lalremruati Hnamte Zosangliani Vanlaldingchhuaki Lalhruaitluangi Pachuau
	Applied Biochemistry	C. Laldinthari with Guest Lecturer
III & IV Sem	Applied Nutrition & Dietetics	HT Lalruatdiki
	Health/ Nursing Informatics & technology	Zulvelin VL Rosangi Reia with Guest Lecturer
	Applied Microbiology & Infection control including safety	Malsawmdawngkimi with Guest Lecturer
	Pharmacology I	Lalramengi Kaipeng with Guest Lecturer
	Pathology I	Lalramengi Kaipeng with Guest Lecturer
	Adult Health Nursing I & II	Lalramengi Kaipeng Malsawmdawngkimi Lalthianghlimi Lalrinchhane Kawni
	Pharmacology II	Lalrinchhane Kawni with Guest Lecturer
	Pathology II & Genetics	Lalthianghlimi with Guest Lecturer
3 rd Year	PPVE	Lalrintluangi Lalramengi Kaipeng Lalthianghlimi
	Medical Surgical Nursing-II	Lalhriatpuii Varte Lalzampuii
	Child Health Nursing	Florence Lalthanzuali Vida Lalrinchhane
	Mental Health Nursing	Lalduhsaki R. Lalruatkimi

4 th Year	Midwifery & Obstetrical Nursing	Laldingliani Sailo Lalremmawii Ralte
	Community Health Nursing-II	Lalfakawmi Fanai Eaudi Pachuau
	Nursing research & Statistics	Laldingliani Sailo Lalremmawii Ralte
	Management of Nursing services & education	Lalfakawmi Fanai Eaudi Pachuau

Agenda 2: Allocation of Class Co-ordinators

Class co-ordinators & Asst. Class Co-ordinators for the new academic session was decided as mentioned:

- I & II Sem: Ms. Zulvelin VL Rosangi Reia & Ms. C. Laldinthari
- III & IV Sem: Mrs. Lalramengi Kaipeng & Mrs. Malsawmdawngkimi
- III year: Mrs. Florence Lalthanzuali & Ms. Lalhriatpuii Varte
- IV year: Ms. Laldingliani Sailo & Ms. Lalfakawmi Fanai

Agenda 3: Allocation of i/c for practical exam remuneration

It was deliberated that Ms. C. Laldinthari, Tutor will take charge of remuneration for the practical examinations.

Agenda 4: Allocation of MZU practical exam internal examiners

It was pointed out that some of the faculties will have to go to other nursing colleges as MZU Practical External examiners. The meeting decided that the following faculties will be Internal examiners for MZU Practical exam, 2022:

Date	Year	Subject	External Examiner	Internal examiners
15 & 16 July, 2022 (Fri & Sat)	III	MSN-II	Mrs. Mary Lalhlimpuii, RIPANS	Florence Lalthanzuali Lalhruaitluangi Pachuau
18 & 19 July, 2022 (Mon & Tue)	II	MSN-I	Ms. Lalrawnliani Synod CON	Lalthianghlimi Malsawmdawngkimi
	III	CHN	Mrs. Laltanpuii, RIPANS	Vida Lalrinchhani Lalrinchhani Kawlni
	IV	CHN- II	Mrs. Lukima Saikia, Ghy.	Lalfakawmi Fanai Eaudi Pachuau
20 & 21 July, 2022	IV	OBG	Mrs. Kapzawni, BNCON	Lalremmawii Ralte Vanlaldingchhuaki
	II Sem	FON- II	Ms. Laltanpuii RIPANS	Lalremruati Hnamte Zosangliani
22 & 23 July, 2022	III	MHN	Ms. Lalrinhlui, RIPANS	R. Lalruatkimi Lalhruaitluangi Pachuau

Agenda 5: Academic award & Proficiency award criteria for semester students

On Graduation Day, the institution has been awarding L. Chhawnkima Proficiency Award to those who stood first amongst their class in MZU examination. Also, Academic Excellence Award has been awarded to MZU 1st to 3rd rank holders, i.e. outgoing batch. However, it was mentioned that for those students who are covered under the new INC syllabus, their MZU results has been declared in grades. This poses difficulty in identifying students to whom these awards be given to. After discussion, the meeting deliberated that faculties in-charge of curriculum will collect information from other colleges who have been running semester-wise courses regarding granting academic awards.

Agenda 6: New procedure record book.

The meeting deliberated that list of assignments should be prepared by faculty in charge of each subject and submit the same to Mrs. Zosangliani by the end of this week.

Agenda 7: Curriculum related feedback report

Feedback related to curriculum was collected from the students in the month of June. There were 101 respondents. The main highlights of feedback were as mentioned below:

Sl. No.	Statement	% of response	
		Excellent	Fair
1.	The institution followed INC syllabus	52.5	1
2.	Curriculum is well informed to students	48.5	2
3.	Academic calendar is well planned	44.6	Nil
4.	Provision of orientation at the beginning of academic session	44.6	1
5.	Well advanced information of seminar topics and assignments.	55.4	1
6.	Notification of master plan and clinical rotation	48.5	2
7.	Notification of examination timings	46.5	1
8.	Adequacy of library hours	34.7	4
9.	Adequacy of library materials	27.7	4
10.	Provision of co-curricular activities.	39.6	5
11.	Engagement of students' participation in class.	44.6	0.9
12.	Organized planning by teachers.	48.5	2
13.	Teacher student ratio as per INC.	47.5	2
14.	Adequacy of clinical supervision	52.5	Nil
15.	Celebration of cultural activities	50.5	1.9
16.	Active program of mentorship	52.5	3
17.	Provision of remedial tests	38.6	2
18.	Active body of anti-ragging squad	47.5	1
19.	Availability of adequate computer facilities for students	36.6	5.5
20.	Enrollment of students in various professional bodies	50.5	0.9

After careful consideration of the feedback, the meeting deliberated the following points:

- a) Some of the I Sem students joined the course late due to various reasons related to admission counseling through SMATEE. These students may have missed some of the important information, instructions and most importantly proper orientation to the course which is always conducted at the beginning of the session. This may be the reason why some students felt that they did not receive proper prior information. However, since there is always a room for improvement, faculties agreed that these points should be taken into consideration especially when new students join the course later than their classmates.
- b) Regarding Library hours, it was reported that the Library has been opened at night for the students so as to facilitate better access to the library since April 1st, 2022 (vide Circular No.B.11013/2/17- MCON/374). To attend the Library during these hours, Library attendant has been appointed with a remuneration of 5000/- rupees per month. Also, the inadequacy of books, references, journals etc was discussed. It was reported that on 1/12/2021, 36 titles amounting to 100,80/- rupees was purchased for the Library. 3 copies each of four books along with e-journal subscription is under process. It was also reported that under World Bank, funds may be allotted for procuring materials to improve the library. Hence, all the faculties were encouraged to prepare list of references, journals etc in their respective subjects. Librarian will be in-charge of this matter along with preparing lists of required equipments for improving the library.
- c) Regarding co-curricular activities including cultural activities, it could not be arranged for the students due to Covid-19 pandemic even though it has been included in their academic calendar. Even those plans that were made had to be cancelled time and again due to the pandemic. There have been cases of covid-19 among the students so arranging co-curricular activities is not feasible at present.
- d) Regarding mentor- mentee sessions, it was mentioned that while proper sessions were conducted for 2nd-4th year students, due to constraint of time for the semester students regular sessions could not be arranged and the same applies to conducting remedial tests. The meeting decided that this should be taken into consideration and each faculty should put more effort in the upcoming session.
- e) Regarding computer facilities, it was reported that there is an ongoing process of strengthening the computer laboratory under World Bank.
- f) Regarding enrollment, each year the institution arrange for enrollment into TNAI from SNA for every outgoing batch. The students are also given guidance regarding registration under Mizoram Nursing Council. Although most of the students were aware about this arrangement, the meeting decided that each Class Co-ordinators should remind their class.

Feedback related to laboratories was also collected from the students. There were 101 respondents. The main highlights of feedback were as mentioned below:

Sl. No.	Statement	% of response	
		Excellent	Fair
1.	Adequacy of space	52.5	1
2.	Cleanliness of the laboratory	48.5	2
3.	Adequacy of beds	44.6	Nil
4.	Availability of basic instruments	44.6	1
5.	Availability of advanced instruments	55.4	1
6.	Hand washing facilities	48.5	2
7.	BWM practices	46.5	1
8.	Easy accessibility of laboratories	34.7	4
9.	Proper functioning of instruments	27.7	4
10.	Adequacy of facilities for skill development	39.6	5

After careful consideration, the meeting decided upon the following:

- a) Regarding accessibility, students should be reminded that they can access laboratories anytime they want to practice with prior permission from respective faculties or Class Co-ordinators.
- b) Regarding instruments and facilities, most of the equipments function properly. Students should be given better guidance in handling the equipments. At the same time, plan for procuring new laboratory equipments is under process. Also, to improve Community lab, Community bag-4 nos, Hb kit- 5 nos and BWM bag- 6 nos were purchased.

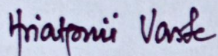
In addition to the existing almirah, one Godrej steel almirah was also purchased on 18th January, 2022 to keep articles in clinical areas (Civil Hospital Aizawl) so that students will be better equipped with articles required for providing nursing care.

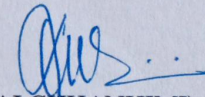
Feedback was also collected from the faculties. It was felt that sufficient number of prescribed books is not available in the library. Faculties were reminded to submit list of requirements to the Librarian who will arrange for purchasing the books from the library fees as well as under World Bank funding whichever is suitable. Also, to orient the faculties to the new INC syllabus for B.Sc Nursing course, the institution has already signed MoU with ECHO India. Plan of action is being carried out by the Coordinator and other members.

Feedback collected from professionals (Guest Lecturers) mostly reflected good and above feedback. There were some respondents who felt that curriculum provide 'fair' balance between theory and practical. Some also felt that prescribed theory hours are 'fair' to develop knowledge. The meeting deliberated that Class Co-ordinators may contact all the Guest Lecturers to enquire upon the matter and seek for their expert suggestions.

8. AOB

- a) Regarding improvement of Library, it was decided that bulletin board be prepared where information regarding new books, journals, etc can be updated weekly.
- b) Regarding Elective module, hard copies will be printed and kept in Library. Also, the students will select elective module of their choice.
- c) Regarding remuneration for Guest Lecturers, it was felt that the present amount, ie 500/- per hour is inadequate compared to remuneration given by other institutions. After careful consideration of fees, it was concluded that the amount will be increased to 700/- per hour.
- d) Regarding Spoken Hindi class, it was mentioned that the present 3rd and 4th year students have already attended 11 hours of the said class by Sir. Zara. It was agreed that Class Co-ordinator will contact Sir Zara and arrange for continuation of the class as convenient.
- e) Regarding the next academic session, it was decided that the institution will re-open on 1st August, 2022 (Monday).


(LALHRIATPUII VARTE)
Curriculum i/c


(LALCHHANHIMI)
Principal